



St Brigid's College Academic Management Policy

Introduction:

The Academic Management Policy reflects the College Values and the College Mission of providing excellence in international education within a Christ-centred environment.

A clear understanding of the rights and responsibilities of students, parents and staff provide the basis of an effective policy.

Purpose

The Academic Management Policy ensures there are systems in place for when academic achievement is not demonstrated to a student's full potential, or when a student is performing above an expected standard.

The aim of the Academic Management Policy is to

- assist students in developing good work habits
- further raise standards of work
- and to encourage students to successfully complete all tasks set.

Coverage

This policy is relevant to all Teaching staff at St Brigid's College.

Procedures

Where a student is not performing at an expected standard (requiring additional support):



Where a student is not performing at an expected standard (requiring extension):



Where a student is performing above an expected standard:

Step 1

- The class teacher is to motivate students to perform above the expected standard, and to offer intrinsic motivation and rewards. Age appropriate examples may include praise, stickers, stamps, or extra responsibility.

Step 2

- The class teacher is to contact parents via written or verbal communication to outline the commendation.

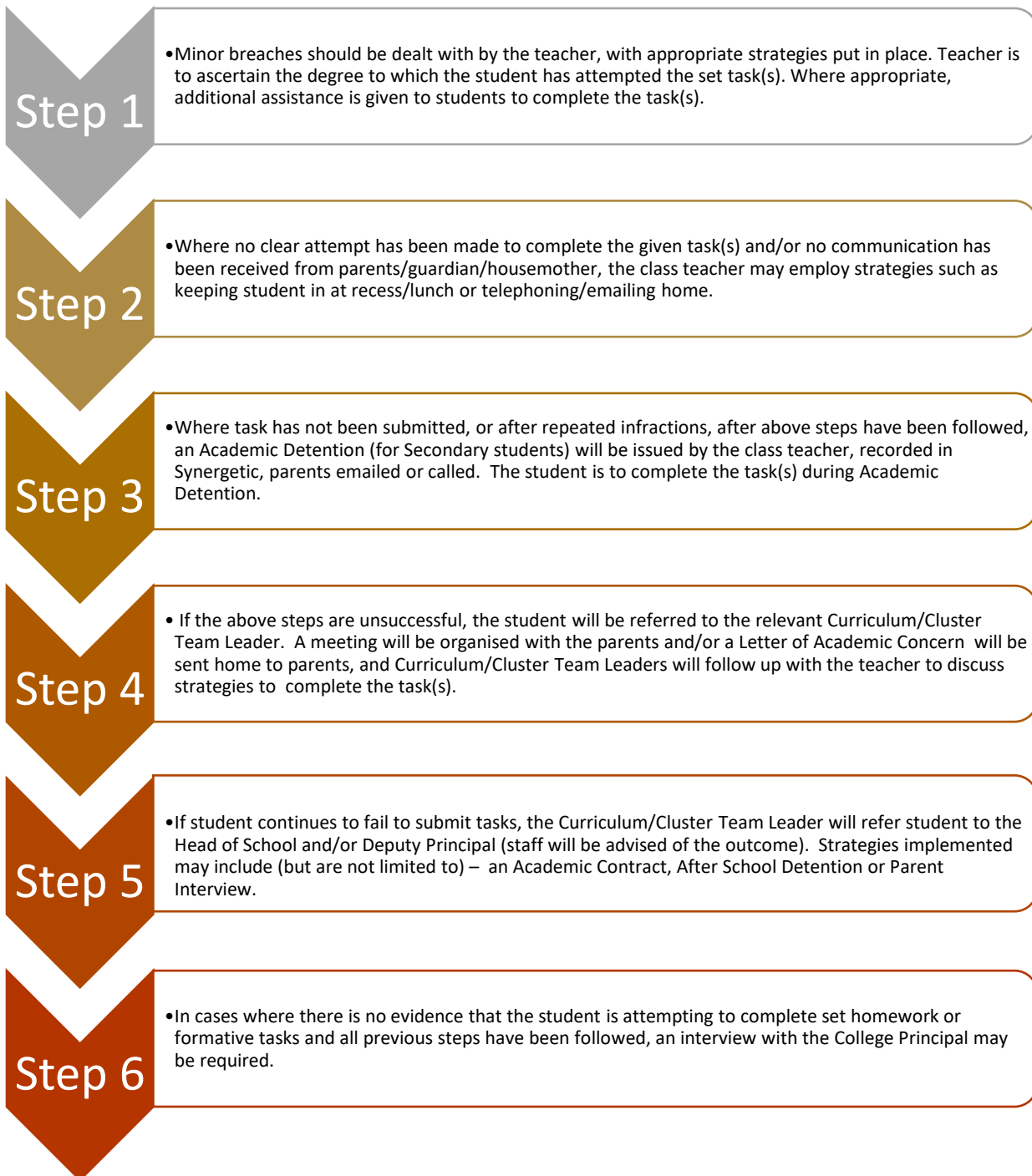
Step 3

- Other awards/certificates could be
 - Merit Certificates (Junior School)
 - Junior School End of Year Awards (Year 6)
 - Presentation Night Subject Awards (Secondary School)
 - Spirit of Mercy Awards

Step 4

- Deputy Principal disseminates Letters of Commendation at report time for students who achieve a certain academic benchmark

Failure to Complete Homework and Formative Assessments:



Failure to Complete Summative Assessments:



Cheating and Plagiarism:



Where students are repeatedly failing to honour their 'Enrolment Agreement', in which parents commit student to 'work to the best of their ability', irrespective of their ability, an interview with the College Principal will be required.

Related Documents

St Brigid's College Assessment Policy

St Brigid's College Academic Honesty Policy

Student Learning and Behaviour Expectations Flowchart (which can be found in the College Organiser).

Review History:

Version	Date Released	Next Review	Author	Approved
1.0	2009	2012		SLT
2.0	2012	2014		SLT
3.0	2014	2016		SLT
4.0	2016	2017		SLT
5.0	2017	2019		SLT
6.0	2019	2021	J Cumpsty	