



## **JUNIOR SCHOOL CLASS CONTACT LISTS & PARENT REPRESENTATIVES**

Dear Primary School Parents/Guardians

Each year we invite parents to be a class liaison between school and homes. This is done in the form of Parent Representatives. As a Parent Representative at St Brigid's in the Junior School, the role might include some or all the following:

- Introduce yourself to new families – make them feel welcome in their new school community.
- With permission from parents develop a contact list – include family name, child's name,
- parent names, mobile number, email address and suburb of residence.
- Liaise with class teacher for events for example; Athletics and Swimming Carnivals, parent helpers on excursions, assist with Bush School supervision.
- Provide a voice on behalf of the parents in your class at the Parent Forum meetings.
- Support "World Teacher's Day" by assisting Parent Forum coordinate a morning tea for staff.

Some Parent Representatives from 2021 have indicated that they would like to remain as representatives for this year and some are looking to hand over the reins. If you wish to remain as Parent Representative or would like to join be part of this community, please complete the reply slip at the bottom of this note.

To assist the Parent Representatives in formulating a class contact list, please complete the slip below and return it to your child's class teacher. Some Parent Representatives also like to create an unofficial class Facebook page. However, we are aware that this is not the first point of communication for parents and that some families do not wish to be part of the Facebook Community. We respect your wishes that all communication will be sent directly by email in the first instance.

If you do not wish for your details to be included on this year's class contact list, please mark the slip below accordingly. Please complete one form for each child. Thank you for your assistance.

God Bless  
Anne Tan  
Head of Primary School



Family Name: \_\_\_\_\_

Student Name: \_\_\_\_\_ Year: Gold / Green (*please circle*)

Suburb: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Mobile Number: \_\_\_\_\_

Home Number: \_\_\_\_\_

I DO/ DO NOT wish to join the class Facebook page (*please circle*)

- I would not like my details on the class list
- I wish to remain / be included as a Parent Representative this year