



PFF Meeting Minutes Wednesday June 1st, 2016

Meeting Venue	Staff Room
Meeting Time	09.00 – 10..30
Type of Meeting	General Meeting
Attendees - Committee Members	<ul style="list-style-type: none">• Dave Thomasson (President)• Garry Millar (Vice President)• Paul Kettle (Secretary)
Attendees – Staff	<ul style="list-style-type: none">• Fiona Hepi• Jim Miller• Janine Walsh• Annamaria Cream• Erin Rolfe• Mark Sills• Neil Grime
Attendees – Parents / Guardians	<ul style="list-style-type: none">• Natasha Watts• Jenny Raymond• Leeann Hawkins• Rose Clarke• Larissa Schumann• Jude O’Laughlin• Sue McDougall• Antonina Lazzaro• Sonia Parlapianon• Niamh O’Reilly• Wendy Orr• Russell Thom• Julia Ying Diao



Apologies	<ul style="list-style-type: none">• Kylie Whitehead (Parent)• Lisa Rowe (Treasurer)• Daniela Tonon (Parent)• Tracy Gall (Parent & Prayer Reader Extraordinaire)• Sharlene Willock (Parent)• Shauna Alban (Parent)• Wendy Stafford (Staff)• Jo Whittington (Parent)• Paula Galvin (Committee Member)• Andrew Harris (Committee Member)
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Discussion Points

Agenda Item 1 - Meeting opened at 9.00 am ...

Welcome to everyone from Dave ... introductions around the table. Everyone reminded to update name and email on attendance register so minutes can be sent out. Great to see so many new faces.

Agenda Item 2 - Opening prayer ... Russell Thom

Agenda Item 3 – Grant (Dance Costumes - \$ 5 K) – Mark Sills.

Arts support most School Functions (Sound etc) ... strongly supports Catholic ethos – Dances / Choir's. For the last 10 – 15 years, the same liturgical costumes. Different to the Curriculum budget. Time to upgrade the costumes ... a whole college focus and not a curriculum issue. Samples of the Costumers show to all ... going to the Liturgical Shield (ages 7 – 12) ... be done in the chapel at the Mercy College (notices will be sent out). The School awarded the shield will present at the Catholic Performing Arts Awards later this year. Last year they were contacted to perform at the Cathedral. Used for Mercy Day / Opening Masses etc. Reimburse for money already spent ... purchased using existing budget (leaves them with nothing in their budget). **Grant Approved ...**

Agenda Item 4 - Review of Previous Minutes Action Items ... Paul Kettle

1. **Pond** – Agreed Close Item.
2. **School Budget** - Neil happy to share high level budgets and School Wish List. Neil to organise before next meeting. Carried over to next meeting.
3. **Junior School Parking** - Parking around here is for Teachers ... Teachers not going to park anywhere else. People need to adhere to parking rules. SENIOR LEADERSHIP TEAM now have to Police Parking Areas. Grassed area near the creek is not a parking area. Parking area near the Junior School is a Council responsibility. Again, Parents need to abide by the rules. Should this be sent out to the Parents (map) ... there are signs, parents are ignoring signs. Put this in the next newsletter that Father is happy for parents to use Church Parking, except if there is something on. Sign is fairly small in parking areas ... should we spend some \$\$ to make the signs bigger ?? This is the first year that it has been raised as an issue ... never an issue in the past. Garry to work with Annamaria for communications ... PF may need to sponsor.
4. **Bush Dance** - Dance on 13/08/2016 ... need an idea of how many (first aid and security depending on numbers). First Aid has been sorted. Communication went out yesterday (save the date). Close item ...



5. **Maquee Storage** ... Garry advised Paula house no good. Heavy Grade Shelving in Arts Area (stored off the ground in the shed). PF has paid for ... close item.
6. **CBA** - Done ... close item.
7. **Email to PFFWA** - Carry over to next meeting.
8. **Go Pro Camera Small Grant** – Done close item.
9. **Uniform** – run by the SENIOR LEADERSHIP TEAM. We are represented by SENIOR LEADERSHIP TEAM who have kids. Uniform issues should be directed to the SENIOR LEADERSHIP TEAM. Jim said that SENIOR LEADERSHIP TEAM do not discuss Uniforms ... he said that it is with the Uniform Shop and Amelia. Badge / name should not be separated ... major oversight. Question ... who makes the decision ?? Amelia makes the decision (Neil), not the Uniform Shop. Despite the 2 year time frame ... Amelia said at a PF Meeting she said there was no time frame. 500 members on the uniform Facebook page. Russell working in the background to look at another medium. Website maintenance is very high ... so not feasible. These issues rely on volunteers ... anyone that wants to help, please let PF know. Uniform Staff is telling staff that there is a cut off ... Neil / Anna-Maria to confirm. Good to have parents involved from a PR perspective (Annamaria).
10. **Playground** ... new one – sent out quote requests. Reuse the existing playground in the interim, challenge to find location. Nature Play (new design) ... \$ 9 - \$ 18 to do design. Talking \$ 100 K + to purchase. Garry has a volunteer to help put up old one if we can find a place. Can also organise a working bee ... Neil needs to discuss with contractors, could be a hindrance rather than a help. Been over 6 months now, need something to happen. Neil happy to accept help from volunteers re Nature Scape. Neil hoping to get it done over the next term break ... grassed area south of the swimming pool. Query re the creek – need a fence.
11. **Verge Parking** – refer parking above, item closed.
12. **Bus Shelter** - Gary spoke to Amelia ... bus (Transperth) ... Amelia's question how big 10 ... 50 ... 100 people etc ... zone not just used by College ... public ground. Answer no ... close item.

Agenda Item 5 - Financial Report ... Dave Thomasson (in Lisa's Absence).

Refer financial summary at the end of this report ...



Agenda Item 6 – Small Grants:

1. **Students with Learning Differences (Katerina)** – School has a number of special need students (> 20). Are also used by other students. Looking to purchase additional equipment. \$ 1000 has been requested, has been approved by Amelia. Want an inclusive education so all students can participate to the best of their ability. Most have NDIA funding ... which is up to them as to how they use it. Therapy aids can be in addition to the NDIA funding. Also trying to acquire resources that belong to the school so that other students can use. There are students that are not able to get NDIA Funding, but could be use the items. School gets given a certain amount of money each year for approved NDIA Students. Up to the School as to how that is used ... **\$ 1,000.00 Approved.**
2. **Go-Pro Cameral (Erin)** ... Erin would like to say thanks to the PF for the equipment upgrade and hockey nets ... apologies for not attending last meeting (ill). Video analysis for Skill ... currently using IT Department ... would be better if they had their own. Like to take some footage of students doing activities ... PE Department putting together video footage, go pro strapped to one of the swimmers. Question ... is this the best camera ... one button operation so it makes it very easy. Quality is very good ... look at the Hero 4 (a lot smaller) doesn't have the screen at the back (\$ 300) Russell. Erin will investigate the best model available with funds ... **\$ 1,000.00 Approved.**

Agenda Item 7 – Parenting Ideas ...

Brochure and email link to be sent out with minutes so all can review and discuss at next meeting.

Agenda Item 8 – ASG National Excellence in Teaching Awards ...

Anyone can nominate – newsletter not PF issue.

Agenda Item 9 – AOB ...

1. Brick Pavers ... decided to go on a contrasting colour so that they stand out. List has not been given to Amelia to check. 205 Bricks ... order to go in over the next few weeks.
2. Save the Date in December ... Amelia wants PF to assist with Carols 08/12/2016 (Junior School). Have a few BBQ's Popcorn ... don't take away from Junior School, but assist. Trying to secure a person (Perth person who was on the Voice – Big T) to participate.
3. Swimming Pool Change Rooms ... benches that are broken, steel stick out ... needs fixing Looks terrible. Neil ... first time it was raised with him ... H & S issues need to be fixed immediately. Painted each year ... The whole pool facility needs to be refurbished. Parents believe the Pool is ok ... change rooms are the most important. Parent has taken photos and will send through to Neil.



4. What can the Senior School Girls do (sport) ... they are always welcome to come and use the School Sporting Equipment ... do we encourage / support. BB Courts are available. Lunchtime Inter-house (fortnightly) sporting events. Email Erin ... we need to encourage more. Be more active if only 1 or 2 times a week ... no time after they have to change uniforms etc School looking at this issue.
5. Big thanks to the Volunteers for the Mums Big Night Out ...
6. Books / Tables / Chair / Tools in the Skip Bin ... why are they there, can't we sell / donate etc ? Neil ... whenever we up / re cycle we can ... another school took all the old computers. Could not get rid of the Brown Chairs ... Neil puts them onto Bulletin Boards in other Schools. Can this be circulated to the Parents for a 2 week period prior to them being disposed of. Can it go onto the second hand website & newsletter.

Meeting Closed at 10.30 am ...



Action Item ...	Assigned to ...
1. Send out High Level School Budget + Wish List to PF Committee.	Neil Grime ...
2. Speak with Annamaria re more prominent parking signs around the School	Garry Miller
3. Send Draft email for PFFWA to Dave for review.	Paul Kettle ...
4. Discuss Uniform Issues (Design / Cut Off for old Uniforms / Committee) with Amelia,	Neil Grime / Annamaria Cream ...
5. Playground – confirm when this will be available	Neil Grime ...



Financial Summary

ST BRIGID'S COLLEGE PARENT FORUM				
Summary Financial Position		From 30.04.16 to 30.05.16		
			\$	
Opening Balance P & F clearing account			116,738	
Add Income since last meeting				
P & F Subs - students enrol / exit	-	120		
Engraved brick fundraiser		120		
Proceeds Mum's Night Out		1,973		
Proceeds Scitech		1,850		
Total Income			3,824	
Less Expenses / grants & commitments				
Hot cross buns - cost		518		
2016 Commitment to Lesmurdie cottage redevelopment		50,000		Approved meeting 30/7/14
Small grant - LOTE department (multicultural atmosphere room)		1,000		Approved meeting 9/3/16
Small grant - Roboclub		1,000		Approved meeting 9/3/16
Liquor Barons Lesmurdie		140		
Hockey Goals including nets		4,500		
Allwest Racking Solutions		228		
Mums Night Out costs		2,296		
Coffees for photo week arranged by Garry		73		
Total Expenses			59,755	
Closing Balance P & F clearing account			60,806	
Approved Commitments				
Mucky duck bush band balance to be paid 13/8/16		950		
Approved Small Grants				
Total Commitments			950	
Total funds available for allocation			59,856	
Pending Grants and Capital				
Unallocated small grants			18,000	
Closing Balance			41,856	