



St Brigid's College Parent Forum

SBC PF – Meeting Minutes

Meeting Date	Wednesday 16 th June 2021
Meeting Venue	Staff Room
Meeting Time	630- 815pm
Type of Meeting	General Meeting
Attendees - Committee Members	Tracy Gall, , Amanda Wallace, Peta Kennedy Deirdre Allison
Attendees – Staff	Carmen Cox Adrian Martino Anne Tan Fiona Hepi
Attendees – Parents / Guardians	Gerald Tonks
Apologies	Daniela Tonon Sarah Ring Janine Walsh, Neil Grime Annamaria Cream Adrian Martino Francis Kennedy Janine Price Theresa Roberts



St Brigid's College Parent Forum

Discussion Points

Agenda Item 1 - Meeting opened at 630pm

All were welcomed by Tracy Gall (President)

Previous Minutes -

SLT to look at the College Calendar for a Parents Quiz night – College agreed on Friday 17th September. – SAVE THE DATE.

Parent Forum to organise a sub committee to run this event. Lead people will be Tracy Gall and Sarah Ring.

Agenda Item 4 – Financial Report ... Mandy Wallace.

Report given by Treasurer and questions were answered.
Financials reported that there are still funds from 2020 for the finish of the College Projects.
All projects are nearly finished except the nature park which Anne Tan has the lead and is working on it.

Current grant money to spend in 2021 \$39,840.56

Agenda Item 5 – Grant Applications: -

1 grant was presented to the Parent Forum

1. 4 of 2021 – NAIDOC week celebrations. The Parent Forum approved a grant of \$3000 to provide a range of activities for all the students to support our Indigenous community at SBC. – **APPROVED**



St Brigid's College Parent Forum

Agenda Items

1. Further discussion of extra BBQs –

After much debate it was agreed that we need to proceed with the two extra BBQs for the college at a cost of \$2355.35 each.

We found that there were some lessons learnt to ensure that miscommunications and assumptions do not happen again.

- All grants must have the FULL total amount in the grant form.
- Committee members to read and understand all grants before the meeting.
- Person writing the grant MUST be at the meeting to be able to explain the cost.

Secretary will inform Neil Grimes to proceed with the 2 BBQs for the college.

2. World Teachers Day

Parent Forum will host World Teachers Day for the educators at SBC. The date will be 29th October 2021 and a morning tea will be on offer to celebrate our teachers. This has been approved by Carmen Cox and is the College calendar.

3. Sports Day Fruit

Carmen took this time to thank the Parent Forum for the last delivery of Fruit for the carnivals. It is greatly received and appreciated by all.

Next days for fruit –

July 20th (years 3-6 Athletics Day)

August 4th (years K-2 Athletics Day) – Carmen has asked for small sizes of fruit as it is for the younger students and needs it to be more accessible.

Meeting Closed at 7.37pm

Action Items ...	Assigned to ...
1. Quiz night committee to organise a Save the Date broadcast	Tracy Gall



St Brigid's College Parent Forum

2. Quiz night sub committee to start to organise this (themes, companies, risk reviews) and provide updates	Tracy Gall/ Sarah Ring
3. Secretary will inform Neil Grimes to proceed with the 2 BBQs for the college.	Peta Kennedy
4.	
5.	