



St Brigid's College Parent Forum

SBC PF – Meeting Minutes

Meeting Date	Wednesday 15 th June 2022
Meeting Venue	Staff Room St Brigid's College
Meeting Time	630pm
Type of Meeting	General Meeting
Attendees - Committee Members	Tracy Gall Mandy Wallace Jo Markovic
Attendees – Staff	Carmen Cox Janine Walsh Neil Grime Judith Cumpsty
Attendees – Parents / Guardians	
Apologies	Anne Tan Adrian Martino Fiona Hepi Peta Kennedy Anna Coghlan



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Discussion Points

Agenda Item 1 - Meeting opened at 6.30pm

All were welcomed by Tracy Gall (President)
Acknowledgement of Country
Opening Prayer

Previous Minutes -

**Investigate the use of how to put money onto the canteen card remotely for parents.
Response from Neil Grime –**

Neil said parents can call up and put money on their child's card.

Waiting for the Café manager to upload their menu so parents can also order and pay online. TBC still

The Café is now set up to accept payment over the phone or in person.

Families should be able to log onto the MSA website to check balances or be able to enquire at the café (or over the phone).

Neil Grimes kindly came and gave us an update. Due to COVID and an IT upgrade the system is still not up and running. Neil is following this up and will provide us with an update at the next meeting. This will carry over in the action list.

Agenda Item 4 – Financial Report ... Mandy Wallace.

Financial Report

This was presented at the meeting showing the financial breakdown.

Current grant money to spend in 2022 **\$58,850.99**

Janine Walsh still has \$295 to spend from Cox College Projects Grant 2021

Agenda Item 5 – Grant Applications: -

No grants

Other Business



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Seating possibilities - Seating ideas were rejected due to no real need and/or restrictive to carts traveling around the grounds. Bench picnic tables for around the cafe - is this something we can fund. Is it wanted by the students. General chats have been 'Mazenod has then around their under-covered areas, and they are great and well utilized'.

Items for boarding - Judith will come back with items for boarding

Movie night in November - to be revisited next meeting.
Possible dates Nov 11 or 18th

Quiz night cancelled until 2023

Bamboozled can host the quiz night for around \$700
Look at possibly having a bar this event
When is the best time to have it? Discuss for 2023.

Meeting Closed at No further items were raised. Meeting was closed at 7.40pm

Action Items ...	Assigned to ...
1. Investigate the use of how to put money onto the card remotely for parents to top up the card	Neil Grime
2. Movie night dates	Committee
3. Quiz Night 2023	Committee
4.	
5.	