



St Brigid's College Parent Forum

SBC PF – Meeting Minutes

Meeting Date	Wednesday 18 th May 2022
Meeting Venue	Staff Room St Brigid's College and TEAMS
Meeting Time	6:30pm
Type of Meeting	General Meeting
Attendees - Committee Members	Tracy Gall Mandy Wallace Peta Kennedy Anna Coghlan
Attendees – Staff	Carmen Cox Janine Walsh Ann Tan Adrian Martino Neil Grime Fiona Hepi Nessya Santoso
Attendees – Parents / Guardians	Dee Allison Daniela Tonon Jennifer Moody
Apologies	Jo Markovic



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Discussion Points

Agenda Item 1 - Meeting opened at 6.30pm

All were welcomed by Tracy Gall (President)
Acknowledgement of Country
Opening Prayer

Previous Minutes -

**Investigate the use of how to put money onto the canteen card remotely for parents.
Response from Neil Grime –**

The Café is now set up to accept payment over the phone or in person.

Families should be able to log onto the MSA website to check balances or be able to enquire at the café (or over the phone).

Neil Grime kindly came and gave us an update. Due to COVID and an IT upgrade the system is still not up and running. Neil is following this up and will provide us with an update at the next meeting. This will carry over in the action list.

Agenda Item 4 – Financial Report ... Mandy Wallace.

Financial Report

This was presented at the meeting showing the financial breakdown.
Current grant money to spend in 2022 **\$64,857.61**

Agenda Item 5 – Grant Applications: -

There was one grant presented Grant 1 of 2022 NAIDOC for \$5000.00. This was approved.

Other Business

Nature Playground Phase 2 – Anne gave us an update that the Company who has installed phase 1 will be onsite in the new few weeks to both give us designs and pricing. This will be ready to present for the June meeting.

Lexile Books- Janine Walsh gave us the final update for the Lexile books which were donated by the Parent Forum. Everything has been ordered and each week there are books arriving, being covered, entered into the system and going up on the shelves. The children are delighted with all the new arrival.
Email from Janine Walsh.



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Hi Peta

I just wanted to share with the Parent Forum, more boxes of books to join our Lexile collection are ready to hit the shelves, thanks to the generosity of the Parent Forum for helping us to build this important collection for our Years 2 – 8 to access. This funding is much appreciated (and we are compiling our next list to purchase but suppliers are very slow at the moment, and we are mindful of orders just sitting with book sellers).

Regards

Janine



Sisters' Memorial Peace Gardens – Carmen gave the Parent Forum information from recent SLT and our Advisory Council meetings about a discussion regarding- a memorial garden for our community. The school has researched and found, that around 2012 the 'Grotto' area was dedicated as the *Sisters Memorial Peace Gardens*. This is an ideal site for the memorials.

The School will use this space appropriately and start to work on a design and what this will look like, who will use this and how it will be used.

LifeLink Winter Appeal. Tracy Gall gave us an update about the Schools LifeLink Catholic Caring Agencies that we are supporting this term.

Fundraising Activities — Term 2, 2022

Each year in Term 2, our fundraising efforts assist LifeLink Catholic Caring Agencies within the Archdiocese of Perth. This year we are holding two concurrent events:

1. Winter Appeal — Weeks 4 & 5. Each family is asked to bring to school, non-perishable cans or goods (see attached list of suggested items) that will assist 'The Shopfront', a LifeLink Agency supporting needy families in the Archdiocese of Perth. We will create a 'hamper wall' in the Wandju Room and then donate the goods to 'The Shopfront'.



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2. Gold Coin Challenge — Each student is asked to bring a gold-coin donation to contribute to a House Coin Challenge (containers located in the Library): House points to be awarded for the most coins collected.

Your generosity in supporting these two events will ensure that the wonderful work carried out by LifeLink Agencies continues in our local community.

The Parent Forum will also support this terms charity.

Constitution – Peta to send the new Parent Forum to Carmen who will sent it to SLT and MEL.

Parent Forum Quiz Night – No decision yet to start planning or selling tickets to this year's event due to current events. A decision will be made at the next Parent Forum on the 15th June.

Meeting Closed - No further items were raised. Meeting was closed at 7.10pm

Action Items ...	Assigned to ...
1. Investigate the use of how to put money onto the card remotely for parents to top up the card	Neil Grime
2. Constitution to be sent to Carmen	Peta Kennedy
3.	
4.	
5.	