



St Brigid's College Parent Forum

SBC PF – Meeting Minutes

Meeting Date	Wednesday 16 th November 2022
Meeting Venue	Staff Room St Brigid's College
Meeting Time	6.30pm
Type of Meeting	AGM
Attendees - Committee Members	Tracy Gall Mandy Wallace Peta Kennedy
Attendees – Staff	Veronica Parker Janine Walsh Neil Grime Fiona Hepi Anne Tan
Attendees – Parents / Guardians	Tanya Fitzgerald Caterina Dwyer Carley Cranswick Jarrod Ramsey Lesley Herbert Sue McQuade Lizzie Thewell Luke Ford
Apologies	Anna Coghlan Adrian Martino Sarah Rice



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Discussion Points

Agenda Item 1 - Meeting opened at 6.30pm

.Welcome, Acknowledgment of Country and Prayer – Neil Grime

Previous Minutes -

2. Annual Report of the PFF – Tracy Gall

No questions

Agenda Item 4 – Financial Report ... Mandy Wallace.

3. Annual Treasurers Report – Mandy Wallace

No questions

4. Election of the 2022 Executive Committee

President – Tracy Gall

Vice President – Sarah Ring

Treasurer – Mandy Tracy

Secretary – Peta Tracy

Committee Members

Jo Markovick

Anna Coghlan

Other names that came up after the meeting for Committee Members were
Kyllie Whitehead and Jarrod Ramsey.

Agenda Items

5. Parent Forum Fee for 2023.

Tracy recommended that it remains as it is per family, with concession applying in line with college fees – unanimous



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Parent Forum Constitution – Full Review to be finished in 2023.

Meeting Closed at

No further items were raised. **Meeting was closed at 6 38pm.**

Action Items ...	Assigned to ...
1. Investigate the use of how to put money onto the card remotely for parents to top up the card	Neil Grime
2. School Disco	Update from sub committee
3. Consent to Go security	Veronica Parker
4.	
5.	