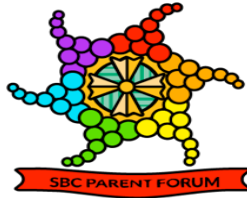


St Brigid's College Parent Forum

SBC PF – Meeting Minutes

Meeting Date	Wednesday 4 th April 2023
Meeting Venue	College Community Room and TEAMS
Meeting Time	6.30pm
Type of Meeting	General Meeting
Attendees - Committee Members	Tracy Gall Mandy Wallace Peta Kennedy Jo Markovic Anna Coghlan
Attendees – Staff	Veronica Parker Janine Walsh Neil Grime Fiona Hepi Anne Tan Adrian Martino
Attendees – Parents / Guardians	Tanya Fitzgerald Lesley Herbert Josh Stokes Catherine Brink Kyllie Whitehead YvonneBleach Carley Cranswick
Apologies	



St Brigid's College Parent Forum

Discussion Points

Agenda Item 1 - Meeting opened at 6.30pm

All were welcomed by Tracy Gall (President)
Acknowledgement of Country
Opening Prayer

Previous Minutes -

**Investigate the use of how to put money onto the canteen card remotely for parents.
Response from Neil Grime –**

Working on Quickclick and some users are using it.
Up and running and Neil will send an email out to the community when both systems are ready to use.

Mothers and Fathers day event – School is working on these events for the community

Agenda Item 4 – Financial Report ... Mandy Wallace.

Financial Report

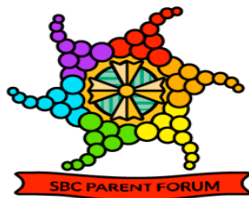
This was presented at the meeting showing the financial breakdown.

Current grant money to spend in 2023 **\$41,732.73**

Agenda Item 5 – Grant Applications: -

Grant 2 of 2023 – Disco grant

\$2500.00 - APPROVED



St Brigid's College Parent Forum

Other Business

Quiz Night

- Sub Committee to be formed and start working on details

Teachers Gifts

- Great discussion in regards to Teachers Gifts for 2023 and how the Junior School parent reps are to look at providing. Birthday, Easter, Christmas. Parent Forum takes care of World Teachers Day.
- Action Carley to work with Veronica to explain the process of what is the role of Parent Rep.

Meeting Closed at

No further items were raised. **Meeting was closed at 7.15pm**

Action Items ...	Assigned to ...
1. Investigate the use of how to put money onto the card remotely for parents to top up the card	Neil Grime
2. School Disco	Update from sub committee
3. Parent Rep meeting to discuss the role and responsibilities	Veronica Parker and Carley Cranswick
4.	
5.	