



St Brigid's College Parent Forum

## SBC PF – Meeting Minutes

<b>Meeting Date</b>	Wednesday 15 <sup>th</sup> November 2023
<b>Meeting Venue</b>	College Community Room and TEAMS
<b>Meeting Time</b>	725pm
<b>Type of Meeting</b>	General
<b>Attendees - Committee Members</b>	Tracy Gall Mandy Wallace Peta Kennedy Anna Coghlan Jo Markovic
<b>Attendees – Staff</b>	Anne Tan Yvonne Bleach Veronica Parker Janine Walsh Chantal Boulter Luke Ford
<b>Attendees – Parents / Guardians</b>	Lesley Herbert Carley Cranswick Tanya Fitzgerald Dee Allison Rose D'Orazio
<b>Apologies</b>	Adrian Martino



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# Discussion Points

## Agenda Item 1 - Meeting opened at 7.20pm

All were welcomed back to the meeting Peta Kennedy

Item	Item Name	Time	Who
1	Review of Previous Minutes	7:00pm	Peta Kennedy
2	Principals Report	7:10pm	Veronica Parker
3	Grant Applications:		
	15 of 2023 Ciborium and Silk Flowers for the College's Chapel	7:20pm	Adrian Martino
	16 of 2023 Food for Various Carnivals	7:30pm	Chris <a href="#">Pietropolo</a>
	17 of 2023 ACC Singlets with new Indigenous Artwork	7:40pm	Chris <a href="#">Pietropolo</a>
3	Other Business:		
	2024 dates Welcome Picnic	7:50pm	Peta Kennedy

## Agenda Item 1- Review of previous minutes

1. Notify Luke Ford regarding boarding school grant – PK
  1. Luke was going to work with the boarding school girls to see what they want to buy and liaise with Chantal. **Closed**
2. Email Mandy Wallace regarding grant 11 (lights) - PK
  1. Mandy is working with the supplier and they hope to have the lights delivered in March 2024. **Closed**
  2. Will be handed to the Marketing Department to own.

## Agenda Item 3 Grant Applications

- Grant 15 of 2023 - Ciborium and Silk Flowers for the College's Chapel \$1225.00 **Approved.**
- Grant 16 of 2023 - Catering - Sports Department - \$4000 – **Approved**
- Grant 17 of 2023 - ACC Singlets with new Indigenous Artwork - \$1450.00 **Approved**
-



## St Brigid's College Parent Forum

### **Agenda Item 4 - AOB**

#### **2024 Dates –**

Discussion around having around only 1 PF meeting per term and not having the morning PF meetings due to low attendance.

Agreed that 1 meeting for term 1, due to short term and then moving to 2 per term that works for the College schedule. No dates discussed locked in and will work with the calendar planning with the SLT team.

#### **Welcome Picnic**

Date will be the 25<sup>th</sup> February 2024.

Agreed that the welcome picnic will remain the same format as previous.

Tracy Gall will be the lead for this PF event.

Further discussion on possibly implementing a \$500 amount for each year group in Primary School for 2024 ideas of Fund Raising. Will raise this in the term 1 meeting.

Sub committees will be needed for 2024 for any ideas on how to improve the parent involvement.

**No further items were raised. Meeting was closed at 8.21pm**

Action Items ...	Assigned to ...
1.	
2.	
3.	