



| Policy                |  | Fundraising      |            |
|-----------------------|--|------------------|------------|
| Service/Function Area | School   | Created Date     | 2019       |
| Custodian             | Head of Faith & Mission / Director of Boarding | Reviewed         | 21/11/2023 |
| Review Period         | 2 Years  | Next Review Date | 21/11/2025 |
| Policy Number         | Rev1   | Final Approver   | SLT        |

## Policy Statement

St Brigid's College is a K–12 School founded on the traditions of the charism of Catherine McAuley and Mercy heritage and values. St Brigid's College encourages its community to make a positive contribution to society through service to others, which is integral to our mission and the holistic education we provide. Service to others may include fundraising, which offers an appropriate means by which students are able to develop a sense of community service.

An essential element of community service is the notion that it is selfless and not for personal gain, but rather for the assistance of those less fortunate, or those unable to help themselves. This policy recognises fundraising as a legitimate activity undertaken at the school and is based on the values inherent in the school's Vision Statement. As part of the mission of the Church, it is appropriate that Catholic schools engage in social action and social justice activities, which are both educative and practical in outcomes. Such activities should occur within the structures, ethos and teachings of the Catholic Church.

## Scope

The contents of this policy are applicable to all community members of St Brigid's College.

## Purpose

Catholic schools should ensure that students, staff and families are offered opportunities to engage in social action and social justice activities.

The purpose of fundraising is to:

1. Support official agencies of the Catholic Church, for example, Caritas Australia, LifeLink, St Vincent de Paul, Mercy Works, etc.
2. Raise funds for special projects.

## Implementation

### Principles

- To encourage the development of the individual by fostering a sense of their own worth, the values and dignity of human life and a responsibility for and service to others.
- To give priority in its fundraising and other charitable works to Catholic mission and justice.

## **Activities**

Activities:

1. Must be in accord with Gospel values and Catholic Social Teaching.
2. Give preference to the official agencies of the Catholic Church, who are accountable for its use of funds including administration costs.
3. Have a specific aim.
4. Occur in a variety of contexts and manageable time periods involving the whole-school or special group activity.
5. Takes into consideration the impact/demands it will make on parent/student finances.
6. Takes into consideration the demands it will make on the St Brigid's College community.
7. All fundraising activities will be identified as such and will only involve voluntary participation. No student should be excluded from an event or program because their parent/guardian did not contribute.
8. College based fundraising should complement and not replace public funding for education.

## **Procedures**

1. All requests for fundraising for school purposes must be approved by the College Principal.
2. All requests for fundraising must be presented in sufficient time for the Principal to consult with other relevant personnel before any approval will be granted.
3. Where necessary, all requests must include a St Brigid's College Excursion/Incursion application and risk management plan before they are advertised.
4. Parent Forum fundraising ventures are discussed with the College Principal for formal approval before they are advertised.
5. Fundraising objectives shall be developed in advance of the activity.
6. College staff with permission to conduct a food fundraising activity must liaise with the Catering Contractor at least one week prior to the event.
7. All fundraising shall be accounted for in accordance with procedures established by the Business Manager.
8. At the conclusion of the fundraising event the College community will be informed of the amount raised.

## **Agencies of the Catholic Church supported by St Brigid's College:**

### **Term One**

#### **Caritas Australia – Project Compassion**

This is the Catholic agency for aid and development. It promotes sustainable development, responds to emergencies and urges Australians to take actions against structures that perpetuate poverty. Project Compassion is its Lenten appeal. In the event if a natural disaster, Caritas will also launch an appeal to provide life-saving supplies. [www.caritas.org.au](http://www.caritas.org.au)

### **Term Two**

#### **LifeLink**

An organisation established by the Archdiocese of Perth to provide for the ongoing financial and promotional support of agencies established or assisted by the Church. LifeLink agencies deliver professional services and support to thousands of people in need throughout Western Australia.

[www.lifelink.com.au](http://www.lifelink.com.au)

### **St Vincent de Paul – Winter Appeal**

The Winter Vinnies Appeal provides emergency relief to people at risk and experiencing homelessness.

[https://www.vinnies.org.au/page/Donate/Vinnies\\_Current\\_Appeals/](https://www.vinnies.org.au/page/Donate/Vinnies_Current_Appeals/)

### **Term Three**

#### **Mercy Works**

Mercy Works supports long term development projects, working with some of the most challenged people in Australia and the South-East Asia Pacific region, improving health, enhancing social wellbeing and expanding educational opportunities. <https://www.mercyworks.org.au/>

### **Term Four**

#### **St Vincent de Paul – Christmas Appeal**

Helping our local families and community, through our local Parish St Vincent de Paul representatives, by providing Christmas hampers for distribution to families in need. <https://www.vinnies.org.au/>

## **Relevant Legislation**

| <b>Legislation / Compliance</b> |
|---------------------------------|
|                                 |
|                                 |

## **Support Documents**

| <b>Document Number</b> | <b>Document Description</b>                                      |
|------------------------|--|
| N/A                    | Procedures for Fundraising Finance Department (Business Manager) |
|                        |  |